

Scouting's Journey to Excellence
2016 OA Lodge Performance Recognition Program

Council name Council number Headquarters
 Lodge name Region Section
 Form completed by Phone number E-mail address

To qualify for recognition, lodges must renew their 2017 charter on time and be in compliance with the current *OA Handbook, Guide for Officers and Advisers, Field Operations Guide, Guide to Inductions*, and ceremony books. A completed JTE petition and worksheet (through OA LodgeMaster) are required to receive a 2017 lodge charter.

Item #	Objective	Bronze level	Silver level	Gold level	Bronze points	Silver points	Gold points
Finance							
1	Fiscal management: Develop and successfully execute a lodge annual budget.	Complete and follow an annual budget approved by the lodge executive committee	Close the year with a positive operating balance (<i>i.e.</i> , operate in the black)	Close with an operating balance at least as great as your budget projection	50	100	200
2	Contribution to council: Contribute cash, materials, or both to the council.	Contribute an average of \$4.50 per lodge member	Contribute an average of \$8.50 per lodge member	Contribute an average of \$24.00 per lodge member	75	150	300
Membership							
3	Membership impact: Experience positive growth in membership over the previous year.	Grow membership by at least 1	Grow membership by at least 1%	Grow membership by at least 9.5%	150	300	600
4	Membership retention: Improve the retention rate of lodge members.	Achieve 63% or a 4% increase over prior year	Achieve 74% or a 4% increase over 67%	Achieve 85% or a 5% increase over 74%	75	150	300
5	Unit elections: Conduct unit elections in all troops and teams within the council.	Complete unit elections in 37% of troops/teams	Complete unit elections in 64% of troops/teams	Complete unit elections in 100% of troops/teams	75	150	300
6	Ordeal completion: Induct Ordeal candidates.	Induct at least 65% of Ordeal candidates or a 5% increase over prior year	Induct at least 78% of Ordeal candidates or a 5% increase over 65%	Induct 100% of Ordeal candidates	75	150	300
Program							
7	Lodge event participation: Improve lodge membership participation at full lodge events.	Average at least 7% of lodge membership at all lodge-wide events	Average at least 10% of lodge membership at all lodge-wide events	Average at least 18% of lodge membership at all lodge-wide events	100	200	400
8	Brotherhood completion: Convert eligible Ordeal members to Brotherhood.	Convert at least 25% or a 5% increase over prior year	Convert at least 32% or a 3% increase over 25%	Convert at least 50% or a 3% increase over 32%	50	100	200
9	Service projects: Complete Scout Executive approved service project(s) on council property and in the community.	Complete project(s) equal to at least 3.5 hours of service per lodge member	Complete project(s) equal to at least 6 hours of service per lodge member	Complete project(s) equal to at least 15 hours of service per lodge member	50	100	200
10	Section and national event attendance: Attend section and national events.	Set and achieve a lodge attendance goal at scheduled section and national events	Exceed the lodge attendance goal by 10%	Exceed the lodge attendance goal by 20%	25	50	100
Unit service							
11	Unit visitation: Conduct an in-person visit to every troop or team in the council. Visits must happen at a unit meeting or event, and be conducted by trained Arrowmen from other units.	In-person visits conducted with 31% of troops/teams	In-person visits conducted with 60% of troops/teams	In-person visits conducted with 100% of troops/teams	50	100	200
12	Unit of Excellence Award: Assist troops and teams in the council to earn the OA Unit of Excellence award.	Award earned by 10% of troops/teams in the council	Award earned by 25% of troops/teams in the council	Award earned by 50% of troops/teams in the council	50	100	200
Council support							

13	Council designated support: Key 3 meets with Scout Executive and lodge completes agreed upon projects.	Complete one project	Complete two projects	Complete three projects	100	200	400
14	Council program support: Provide OA member staff support for council and district program events.	Support two council or district events	Support three council or district events	Support five council or district events	25	50	100
15	Council camping support: Conduct camp promotion contacts to council troops and teams.	Complete contacts to at least 29% of units or a 3% increase over prior year	Complete contacts to at least 88% of units or a 3% increase over 29%	Complete contacts to at least 100% of units or a 3% increase over 88%	50	100	200
Leadership and governance							
16	Leadership development: Conduct at least one LLD during the year with qualified instructors using current materials.	Train at least 60% of LEC members or a 3% increase over prior year	Train at least 86% of LEC members or a 3% increase over 60%	Train 100% of LEC members or a 3% increase over 86%	50	100	200
17	Planning and reporting: Submit a written performance plan and annual report of accomplishments to the Scout Executive and council executive board.	Submit a written annual lodge performance plan to the Scout Executive	Submit a written annual report to the council executive board	Oral annual report given to council executive board by the lodge chief	25	50	100
<i>Total achieved</i>							
Award level:						Grand total	

Below is specific information to help you understand the criteria and exactly what data will be used to determine the three levels of performance. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal-planning.

Scoring the lodge's performance

To qualify for silver or gold points within an individual criterion, a lodge must have completed the lower level criterion (e.g., to qualify for silver level in item number 1, a lodge must have completed the bronze level in that item).

Overall award levels are determined as follows using the grand total points earned:

- **Bronze** = at least 1,400 grand total points plus have completed at least bronze performance in at least 10 criteria.
- **Silver** = at least 2,050 grand total points plus have completed at least bronze performance in at least 12 criteria.
- **Gold** = at least 2,550 grand total points plus have completed at least bronze performance in at least 15 criteria.

Note: In cases where an individual criterion states, for example, "Achieve 60% retention or a 4% increase over 50%" the performance improvement can only be measured in reference to the previous year's performance in that area. In this example, if the lodge achieved 50% retention in the previous year, achieving 54% would be required to qualify them in this area in the current year. If they then achieved 54% in the current year, they would have to achieve at least 58% in the next year to qualify.

Amplifying instructions keyed to item numbers above:

2. Contributions are to be in either cash (e.g., an FOS contribution to the council) or materials. In the case of materials, the value should be determined on the basis of current market value or the value determined by the Scout Executive.
5. All troops and teams must have been contacted and given the opportunity to request an election. Election team members must be trained youth Arrowmen, in proper uniform during each unit election, and must be from units other than the one for which the election is being held.
10. Lodge representation at all national events is not required. The intent of this criterion is to encourage lodges to set and meet a goal for participation in as many national events as they can support. Attendance at an OA High Adventure program can qualify under this item. Because quotas to section and national events can vary from year to year, each year's goal should be set such that the lodge leadership considers it more challenging than the previous year's goal.
13. Scout Executive designated projects are to be developed during a meeting with the lodge Key 3 with consideration for both the current local council and national Order of the Arrow strategic plans.
15. What constitutes an acceptable contact under this category is determined by the Scout Executive or the council's camping committee if delegated by the Scout Executive.